

You Will Need To Input Your Login Credentials In Order To Register Your Badge

Release Print Job



Select Your Document and Press **Print**

Copier (Classic)			_ ?	
PaperCut MF ^P Print release				Log out
3 jobs, 25 pages, \$3.41				ð
Papercut-solutions.pdf 1 copy, 1-sided, Color, CUSTOM				2 mins ago
papercut-mf-features.pdf 1 copy, 1-sided, Color, CUSTOM				2 mins ago
papercut-mf-fact-sheet.pdf 1 copy, 1-sided, Color, CUSTOM				2 mins ago
Papercut-services.pdf 1 copy, 1-sided, Grayscale, CUSTOM				2 mins ago
papercut-products.pdf 1 copv. 1-sided. Gravscale. CUSTOM				2 mins ago
	Print as grayscale	Print as 2-sided	The second secon	Print
Check Status 🛛 🔊	ち			Stop

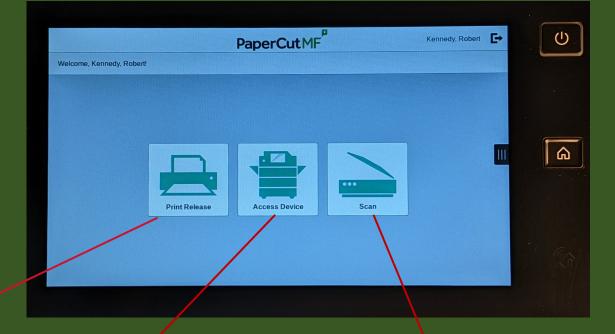
Forces Grayscale

Save Paper while Saving the Environment, one tree at a time.

Let's Get Started...

function

Select Desired Function



Making Copies

Select Access Device on the PaperCut Screen Above

Select **Copy** from the **Home Screen** and Make Your Selections





^	
Scan Actions	
Scan to My Email	
Scan to Fax	
Scan to Google Drive	

Load Originals and select

Digitally **Trash unwanted Print Jobs**. Don't worry, if you don't retrieve your print job within 24 hours, it will be automatically deleted from the system.

Workflow Scanning	Jobs		Device		Xerox® App Gallery	
	DocuShare		XM			
Ready to scan your job. IP Address: 10.100.112.13						
డి rkennedy					🕞 Start	
	1					
			8			
				\otimes		
Output C					Auto Detect 1 →1 Sided	
E Paper Supply						

Start. Your Scan has been delivered to your Email inbox or Google Drive.

Note: Scan to fax is only available on copiers in the front office.